

**MEETING AGENDA**

Texas Appraiser Licensing & Certification Board  
Room 170, TALCB Headquarters Office  
Stephen F. Austin State Office Building  
1700 North Congress, Austin, Texas 78701

*Friday, August 15, 2014, 10:00 a.m.*

**CALL TO ORDER**

1. Call to order and pledges of allegiance
2. Roll call and discussion and possible action to excuse Board member absences, if any

**PUBLIC COMMENTS**

3. Comments from members of the public regarding non-agenda items

**EXECUTIVE SESSION**

4. Executive session to receive advice of counsel pursuant to Texas Government Code §551.071

**CONSENT AGENDA**

5. Ratification of the official record of the May 9, 2014 and July 14, 2014 Board meetings as approved for posting on the website by the Secretary of the Board
6. Approval of agreed final orders and surrenders in the matter of:
  - a. Audit# 13-105 (Brandon S. Simpson, TX-1340177-T)
  - b. Complaint# 14-079 (Billy F. Jackson, TX-1320715-G)
  - c. Complaint# 14-034 (Laura Ali, TX-1334276-R)

**MODIFICATIONS**

7. Discussion and possible action to approve request for modification of agreed order in the matter of Complaint #13-126 (Muriel Pope, TX-1338570-G)

**CONTESTED CASES**

8. Discussion and possible action on proposal for decision from the State Office of Administrative Hearings in the matter of SOAH Docket #329-14-2114.ALC (Robert Chandler Smith, TX-1337411-L)

**OTHER COMPLIANCE MATTERS**

9. Discussion and possible action regarding compliance with agreed order in the matter of Complaint #13-099 (Abbie Gail Hawkins, TX-1338340-R)

**COMMITTEE REPORTS**

10. Report by AMC Advisory Committee
11. Report by Budget Committee
12. Report by Education Committee
13. Report by Enforcement Committee
14. Report by Executive Committee

**STAFF REPORTS**

15. Staff reports by Commissioner, Deputy Commissioner, and Division Directors, which may include reports on processes, monthly activities and statistical data for communications, licensing, education, information technology, staff services, and enforcement; current topics related to regulation of real estate appraisers; discussion of topics raised by monthly reports; introduction of new employees; and questions by Board members to staff regarding issues raised by the staff reports

**STATE AUDITOR REPORT**

16. Discussion and possible action regarding report from state auditor

**RULES FOR POSSIBLE ADOPTION**

17. Discussion and possible action to adopt amendments to 22 TAC Chapter 153, Rules Relating to Provisions of the Texas Appraiser Licensing and Certification Act:
- a. 22 TAC §153.3. The Board
  - b. 22 TAC §153.5. Fees
  - c. 22 TAC §153.8. Scope of Practice
  - d. 22 TAC §153.9. Applications
  - e. 22 TAC §153.10. Issuance of Certification, License, or Trainee Approval
  - f. 22 TAC §153.11. Examinations
  - g. 22 TAC §153.13. Educational Requirements
  - h. 22 TAC §153.15. Experience Required for Certification or Licensing
  - i. 22 TAC §153.17. Renewal or Extension of Certification and License or Renewal of Trainee Approval
  - j. 22 TAC §153.18. Appraiser Continuing Education (ACE)
  - k. 22 TAC §153.19. Licensing and Certification for Persons with Criminal Histories
  - l. 22 TAC §153.20. Guidelines for Revocation, Suspension, Denial of Licensure or Certification; Probationary Licensure
  - m. 22 TAC §153.21. Appraiser Trainees and Sponsors
  - n. 22 TAC §153.23. Inactive Status
  - o. 22 TAC §153.24. Complaint Processing
  - p. 22 TAC §153.25. Temporary Out-of-State Appraiser Registration
  - q. 22 TAC §153.26. Identity Theft
  - r. 22 TAC §153.27. Certification and Licensure by Reciprocity
  - s. 22 TAC §153.33. Signature or Endorsement of Appraisal
  - t. 22 TAC §153.37. Criminal Matters Referred to Law Enforcement

**RULES FOR POSSIBLE PROPOSAL**

18. Discussion and possible action to propose amendments to 22 TAC Chapter 153, Rules Relating to Provisions of the Texas Appraiser Licensing and Certification Act:
- a. 22 TAC §153.1. Definitions
  - b. 22 TAC §153.5. Fees
19. Discussion and possible action to propose amendments to 22 TAC §157.31, Investigative Conference
20. Discussion and possible action to propose amendments to 22 TAC Chapter 159, Rules Relating to Provisions of the Texas Appraisal Management Company Registration and Regulation:
- a. 22 TAC §159.1. Definitions
  - b. 22 TAC §159.3. Appraisal Management Company Advisory Committee
  - c. 22 TAC §159.4. Jurisdiction and Exemptions
  - d. 22 TAC §159.52. Fees
  - e. 22 TAC §159.101. Registration Requirements



- f. 22 TAC §159.102. Eligibility for Registration; Ownership
- g. 22 TAC §159.103. Applications
- h. 22 TAC §159.104. Primary Contact; Appraiser Contact
- i. 22 TAC §159.105. Denial of Registration
- j. 22 TAC §159.107. Expiration
- k. 22 TAC §159.108. Renewal
- l. 22 TAC §159.109. Inactive Status
- m. 22 TAC §159.154. Competency of Appraisers
- n. 22 TAC §159.155. Periodic Review of Appraisals
- o. 22 TAC §159.156. Business Records
- p. 22 TAC §159.157. Compensation of Appraisers
- q. 22 TAC §159.159. Disclosure of Registered Name and Registration Number
- r. 22 TAC §159.161. Appraiser Panel
- s. 22 TAC §159.162. Dispute Resolution
- t. 22 TAC §159.201. Guidelines for Revocation, Suspension or Denial of a Registration
- u. 22 TAC §159.204. Complaint Processing

### **RULE REVIEW**

- 21. Discussion and possible action to close the review of 22 TAC, Chapter 153, Rules Relating to Provisions of the Texas Appraiser Licensing and Certification Act

### **PENDING BUSINESS**

- 22. Discussion and possible action regarding the Agency's Strategic Plan for FY2015-2019
- 23. Discussion and possible action on recommendations from the Budget Committee regarding FY2015 budget for the Board
- 24. Discussion and possible action on recommendations from the Education Committee regarding
  - a. Possible amendments to 22 TAC §153.21, Appraiser Trainees and Sponsors;
  - b. Development of a voluntary appraiser trainee experience review program;
  - c. Pursuit of statutory change to allow ACE credit to be given for attending presentations by Board members or staff; and
  - d. Development of a process for license holders to receive 2-4 hours of ACE credit for attending a full meeting of the Board in compliance with AQB criteria.
- 25. Discussion and possible action on recommendations from the Enforcement Committee regarding
  - a. Notice provided to respondents who request copy of investigative reports
  - b. Develop rule for alternate experience requirements for previously licensed applicants



TEXAS

## APPRAISER LICENSING & CERTIFICATION BOARD

26. Discussion and possible action on recommendations from the Executive Committee regarding
  - a. Topics for November training workshop
  - b. Policy for 2-year staggered appointments as PIC Members and Mentors
27. Status update regarding investigation into allegations of staff misconduct

### **NEW BUSINESS**

28. Discussion and possible action regarding consideration and adoption of a policy interpretation on licensure requirements

### **OTHER BUSINESS**

29. Request for potential future meeting agenda items
30. Discussion and possible action to schedule future meeting dates
31. Adjourn

**The Texas Appraiser Licensing and Certification Board may meet with its attorney in executive session on any item listed above as authorized by the Texas Open Meetings Act, Tex. Gov't Code, §551.071.**